



# Charging and Remissions Policy

## Introduction

The school will not charge for any activities taking place in school time with the exception of individual music tuition and board and lodging for residential trips (see below).

The school, however, is permitted to ask parents for voluntary contributions for any activity, whether in or out of school time, and for school equipment and school funds.

On the occasions when a voluntary contribution is requested it is emphasised that there is no obligation to contribute. No pupil will be treated differently according to whether or not their parents have made a contribution.

If insufficient contributions are received for a particular event or activity then it may be cancelled.

## Music Tuition

Currently this is not provided by the school.

## Visits and trips in school time

These activities are very valuable educationally and parents will usually be invited to make a voluntary contribution to cover the costs. Parents/carers on low incomes or in receipt of benefits who have difficulty making a financial contribution should speak to the Head Teacher as the school may be able to support the cost of school visits.

## Cooking activities

The school may ask for a contribution towards the cost of materials/ingredients for cooking where parents have indicated in advance that they would like their child to bring home the finished product.

## Residential Activities

Currently these are not provided by the school

## After School Club

This is additional to what the school offers, and as such, the school is able to charge for this, based on cost of staffing, buildings and materials. Any charge will not exceed the actual cost of providing this, divided equally by the number of pupils participating. Participation in this activity will be on the basis of parental choice and a willingness to meet the charges. (Parents have to agree to charges for club otherwise the children are sent home)

## Other Charges

Specialist visitors to the school, including drama and dance groups, make a significant contribution to the education of pupils. On some occasions requests for voluntary contributions to the costs of arranging these visits will be made.

The school is able to charge for any materials or equipment, where the child's parent/carer wishes him/her to own them

### **Waiving of Charges**

Pupils who are eligible to receive free Pupil Premium funding are entitled to have charges waived for the cost of board and lodging on residential trips. As previously stated, the school does not currently offer these.

When arranging a chargeable activity the school will invite parents to apply in confidence for the waiving of charges in full or in part. Authorisation of waived charges will be made by the Headteacher, in consultation with the Chair of Governors.

### **Wilful Damage**

Wilful damage by the pupils is chargeable under the legislation, however some children at Oakleigh have challenging behaviours and all have severe learning difficulties so damage is unlikely to be considered wilful.